**C:\Program Files (x86)\Microsoft Office\MEDIA\CAGCAT10\j0285750.wmf**

**Dynamic Data Structures 2/CSE Project D**

Mark Sheet

**Student Name: Pavlo Startsev**

**Block: 1**

**Starting Date: April 4, 2019**

**Expected Finishing Date: May 31, 2019**

**Actual Finishing Date: May 28, 2019**

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| Assignments | Comments | Mark |
| **Exercises** | 90% OF MARK |  |
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| Final Project |  |  |
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|  |  | /90 |
| **Workstation Routines** | 10% OF MARK | /10 |
|  |  |  |
| **TOTAL** |  | **/100** |

# Workstation Routines Rubric

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| SKILLS | | Expert/Master  Exemplary work — you are up for promotion. | | Proficient  Consistent, well-done work, good work ethic. It’s bonus time! | Competent  Work meets standards but there is room for improvement. | Limited  Work must improve — you are on probation. | No  Evidence  STOP. CHECK IN.  Discuss action plan with your teacher. |
| Apply Efficient Workstation Position and Routines | | | | | | | |
| **Applies Ergonomic Principles**  Appropriately adjusts monitor, keyboard, desk, chair, and other equipment to ensure workstation is ergonomically appropriate (comfortable, healthy, safe, and efficient) | I **always** apply efficient workstation position and routines and often take initiative that exceeds required techniques/skills. | | I **consistently** apply efficient workstation position and routines and I rarely need prompting. | | I **usually** apply efficient workstation position and routines and occasionally need prompting. | I **rarely** apply efficient workstation position and routines and frequently need prompting. |  |
| **Maintains Good Body Position**  Correct posture, keyboard centred to body and a hand span away | I **always** maintain good body position. | | I **consistently** maintain good body position. | | I **usually** maintain good body position. | I **rarely** maintain good body position. |  |
| **Observes Software Compliance Requirements**  Observes ethical, legal, and security measures in handling software and hardware (copyright, privacy, confidentiality) | I **always** observe ethical, legal, and security measures in handling software and hardware (copyright, privacy, confidentiality). | | I **consistently** observe ethical, legal, and security measures in handling software and hardware (copyright, privacy, confidentiality). | | I **usually** observe ethical, legal, and security measures in handling software and hardware (copyright, privacy, confidentiality). | I **rarely** observe ethical, legal, and security measures in handling software and hardware (copyright, privacy, confidentiality). |  |
| **Maintains Good Use of Computer**  Pushes in keyboard tray and chair before leaving. Makes sure keyboard and mouse are on tray. Remembers to log off. Throws out any garbage and makes sure top of desk is clear of debris. | **I always** push in keyboard tray and chair before leaving, make sure keyboard and mouse are on tray, and remember to log off. I also throw out any garbage and makes sure top of desk is clear of debris. | | **I consistently** push in keyboard tray and chair before leaving, make sure keyboard and mouse are on tray, and remember to log off. I also throw out any garbage and makes sure top of desk is clear of debris. | | **I usually** push in keyboard tray and chair before leaving, make sure keyboard and mouse are on tray, and remember to log off. I also throw out any garbage and makes sure top of desk is clear of debris. | **I rarely** push in keyboard tray and chair before leaving, make sure keyboard and mouse are on tray, and remember to log off. I also throw out any garbage and makes sure top of desk is clear of debris. |  |